



EASSIE, NEVAY & KIRKINCH Community Association

Appendix 6 Bar Conditions of Let

The bar is equipped with a serving counter, glass fronted bar fridge, glass-washer, optics and glasses. These can be hired for use by private parties using their own bar staff or ENKCA may be able to provide a bar service. At least six weeks' notice should be given to the organisation running the bar in order for a licence to be secured.

The bar area can be used for food preparation by kitchen staff and if this is requested the doors into the main hall must be locked. It can also be used as a serving area in which case the doors may be open but servers must be over the age of 16.

It is the responsibility of hirers of the bar to ensure that all staff working behind the bar comply with the Licensing (Scotland) Act 2005.

No drinks are brought onto the premises by members of the public: these will be confiscated.

Serving alcohol at functions

A licence to serve alcohol is required from Angus Council. If ENKCA is providing the bar service they will arrange the licence. If another person/organisation is running the bar they must obtain the licence. This must be displayed within the bar during the whole of the licenced period.

Bar Hire charges

Item	Cost
Hire of room for food preparation / setting up/ storage only	£5 per let
Hire of bar for the sale of drinks (including glasses, optics, fridge, glass washer)	£140
Hire of bar for the sale of drinks (including glasses, optics, fridge, glass washer) when using ENKCA fund-raising bar service	FREE
Hire of staff for serving drinks (receptions outwith bar)	Cost available on application
Hire of glasses only	£1 per 5 glasses

Corkage charge

If you wish to provide your own wine when using the ENKCA bar service there will be an additional charge for corkage of £4 per bottle. This covers the work involved with opening and recycling bottles, issuing, gathering and washing glasses.

Glasses/bar equipment (as in June 2016)

Item	Quantity
Wine glasses	160
Mixer / ½ pint glasses	185
Pint glasses	46
Champagne flutes	144
Nip glasses (6oz)	190
Coca Cola glasses	22
Ice buckets	2
Ice tongs	10
Trays	3
Bar mats	2
Wine bottle openers	3
Dispensers 25ml / 35ml	9 / 3

Breakages

Breakages of glasses can happen and we are happy to replace these: the charge to the hirer will be £1 per glass.

Cleaning

The bar area must be left as found. Cleaning materials are available in the hall and cleaning charges are available on request.

Recycling Policy

ENKCA adheres to Angus Council's recycling policy and requests all users of the hall to do the same. All empty bottles, cans, paper, cardboard and clean plastic containers should be placed in the grey bin outside the hall. Non-recyclable items should be placed in bin-bags in the purple bin.

The bins must not be over-filled and the lids able to close completely. Any recyclable and non-recyclable items which cannot fit into the bins must be removed from the site at the end of the event or following morning.

Sample Drink prices (if using ENKCA bar)

Sample drink prices can be supplied on request: these may be subject to change.